Board of Directors Meeting
Kids Are First, Inc.
Minutes
Monday, March 23, 2026
5:30 PM

Agenda Item	Notes	Action
1. Call Meeting to order / Roll Call / Establish Quorum	Call the meeting to order. Roll call: ___X___ Asalia Casares ___X___ Sonia Guerrero-Perez ___X___ Alfredo Padilla ___X___ Dora Velásquez ___X___ Martha A. Ponce ___A___ Nikita Salazar Establish Quorum _X__(Yes) _____(No)	The meeting was called to order at 5:32 PM by Asalia Casares
2. Approval of Agenda	Approval of agenda.	Action Required Motion: Judge Sonia Guerrero-Perez Second: Alfredo Padilla Motion Carried
3. Approval of Minutes	Approval of Minutes from BOD Meeting February 17, 2026	Action Required Motion: Alfredo Padilla Second: Judge Sonia Guerrero-Perez Motion Carried
4. CEO Reports	CEO/Program Director Report • Office of Head Start Updates • Underenrollment Plan • Mascot Costume Contest Outcome • Bingo Event	CEO/Program Director Eduardo Hinojosa shared information. No action required
5. Reports	• Financial Report • In-kind reports: January, February • CACFP Report: January, February • Credit Card Report: January, February • Enrollment Report: February • Attendance Report: February • New Hire/Termination: January, February	Action Required Motion: Alfredo Padilla Second: Dora Velazquez Motion Carried
6. Old Business	None	None

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7. New Business	• Daycare Legal Structure – Cullinane Law Group • Open Bank Account for Bingo Events • Policy and Procedure HR 156: Professional Conduct • Election of new board member – JoAnn Nickles, Clelia Valdes, Olyvia Rodriguez	Jeff Cullinane presented the legal structure to create a subsidiary LLC for Kids Are First's childcare operations. The LLC would be tax-exempt, with separate books, bank accounts and EIN. Cost would be $7,000 for his services, including filing fees. Board members agreed to engage Mr. Cullinane's services As per the state of Texas Department of Licensing and Regulation, a separate bank account needs to be open. It was agreed to open the account with authorized signers Ms. Asalia Casares, Mr. Alfredo Padilla and Mr. Eduardo Hinojosa HR 156: Professional Conduct was presented Elections took place for new board member. Ms. Clelia Valdes was elected by the board members Action Required Motion: Alfredo Padilla Second: Judge Martha Ponce
8. Open Forum	• Open	
9. Executive Session	None	None
10. Adjournment	Motion to adjourn the meeting Time:6:34 PM The next meeting is scheduled for: Tuesday April 21, 2026	Action Required Motion: Judge Martha Ponce Second: Alfredo Padilla Motion Carried

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The Board of Directors Secretary attests with her signature and after the approval of the Board of Directors to this document.



Signature

4.17.26

Date