Board of Directors Meeting
Kids Are First, Inc.
Minutes
Tuesday, December 16, 2025
6:00 PM

Agenda Item	Notes	Action
1. Call Meeting to order / Roll Call / Establish Quorum	Call the meeting to order. Roll call: ___X___ Asalia Casares ___X___ Sonia Guerrero-Perez ___X___ Alfredo Padilla ___X___ Dora Velásquez ___X___ Martha A. Ponce ___A___ Nikita Salazar Established Quorum _X__(Yes) _____(No)	The meeting was to order at 6:02 PM by: Chairperson Asalia Casares.
2. Approval of Agenda	Approval of agenda. Members present reviewed the agenda.	Action Required Motion Judge Sonia Guerrero-Perez Second Dora Velasquez__
3. Approval of Minutes	Approval of Minutes from BOD Meeting October 28, 2025 Member Present reviewed the previous BOD meeting minutes.	Action Required Motion by D. Velasquez Second by Judge Sonia Guerrero-Perez

4. CEO Reports	The CEO/Program Director shared the information below in the Report
	• Office of Head Start Updates
	  o Parent Complaint to OHS
	  o Grant Award
	• Child Care Licensing Monitors: Rosita Valley
	• Incident on Las Colonias, November 19, 2025
	• Alicia R. Yañez Center break-in
	• Fundraiser ideas
	• Board members visit centers
		Informal
		No action necessary.

5. Reports	• Financial Report • In-kind reports: October • CACFP Report: October • Credit Card Report: October • Enrollment Report: October, November • Attendance Report: October, November • New Hire/Termination: October, November	Action Required Motion by Judge Martha Ponce Second by Judge Sonia Guerrero-Perez
6. Old Business	None	None

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7. New Business	• Head Start Governance, Leadership, and Oversight Capacity Screener: Due January 30 Screener was shared with the Board and were informed that it would need to be signed by Chairperson after completion. • RFP for Audit Services CFO Alma Martinez made the recommendation to use Garza Gonzalez and Associates for Audit Services. Recommendation was accepted and Garza Gonzalez and Associates was selected to serve as external auditors for the financial year 2025-2026. • Board of Directors liaison for Policy Council Judge Sonia Guerrero-Perez volunteered to be the liaison for the Policy Council. Everybody agreed.	Action Required Motion by Judge Martha Ponce Second by Dora Velasquez
8. Open Forum	• Open	
9. Executive Session	No executive session was conducted	None required
10. Adjournment	Motion to adjourn the meeting Time: 7:38 PM The next meeting is scheduled for Tuesday, January 27, 2026	Action Required Motion by Judge Sonia Guerrero-Perez Second by Alfredo Padilla, Attorney

The Board of Directors Secretary attests with her signature and after the approval of the Board of Directors to this document.

Signature

4.17.26
Date