Board of Directors Meeting Minutes

Organization: Kids Are First, Inc.

Meeting Type: Board of Directors Meeting held on

Date: August 19,2026

Time: 4:00 pm

Location: Zoom

---

1. Call to Order

The meeting was called to order at 4:05 PM by Board Chair, Asalia Casares.

Roll Call

Board members present:

- Asalia Casares **X** Present ☐ Absent
- Sonia Guerrero-Perez **X** Present ☐Absent
- Alfredo Padilla **X** Present ☐ Absent
- Dora Velázquez ☐ Present **X** Absent
- Martha A. Ponce **X** Present ☐ Absent
- Celia Valdes **X** Present ☐ Absent
- Nikita Salazar ☐ Present **X** Absent

Kids Are First Staff Present:

Eduardo Hinojosa, CEO/Program Director

Alma F. Martinez, MBA – CFO

Velma McNeil, LBSW-MBA-Assistant Head Start Director

Others present:

Establishment of Quorum

A quorum was **X** established ☐ not established.

(Number present: __5___ | Quorum required: __4___)

---

2. Approval of Agenda (Action Item)

The Chair presented the agenda for review.

Motion: Made by Alfredo Padilla, Esq. to approve the agenda as presented.

Second: Honorable Justice of Peace Sonia Guerrero-Perez

Vote: X Approved ☐ Not Approved ☐ Approved with amendments

---

3. New Business (Action Item)

The CEO/Program Director presented the following applications:

- Continuation Funding Application for Fiscal Year 26-27
- One Time Funding Application for Security Enhancement Projects

The Board discussed the information presented.

Motion: Made by Honorable Justice of Peace Sonia Guerrero-Perez

Second: Clelia Valdes

Vote: X Approved ☐ Not Approved

---

4. Adjournment (Action Item)

Motion: Made by Alfredo Padilla, Esq to adjourn the meeting.

Second: Clelia Valdes

Vote: X Approved

The meeting was adjourned at 4:36 PM.

Certification of Minutes

These minutes were prepared by:

Name/Title: Velma McNeil, Assistant Head Start Director

Date Prepared: August 19, 2026

Approved by the Board of Directors on:

Date: 8.19.2026

Signature (Board Chair or Secretary): 