

Board of Directors Meeting
Kids Are First, Inc.
Meeting Minutes for
Special Call Thursday, July 31, 2025
Via Zoom
4:00 PM

Agenda Item	Notes	Action
1. Call Meeting to order/Roll Call/Establish Quorum	<p>Call the meeting to order.</p> <p>Roll call: Present: Alfredo Padilla Judge Sonia Guerrero-Perez Dora Velasquez Staff: CEO/Program Director Mr. Hinojosa CFO- Alma Martinez, MBA Assistant Head Start Director-Velma McNeil Established Quórum <u> X </u> (Yes) <u> </u> (No) Absent: Judge Martha Ponce-Secretary Board-PC Liaison Suzel Figueroa</p>	The meeting was to order at 4:05 PM by: Asalia Casares, Board Chairperson.
2. Approval of Agenda	<p>Approval of agenda. The members present reviewed the current Agenda.</p>	<p>Action Required Motion Dora Velasquez Second Judge Sonia Guerrero-Perez Motion Carried</p>
3. Old Business	<ul style="list-style-type: none"> • None <p>There was no old business presented.</p>	<p>Action Required Motion <u> N/A </u> Second <u> N/A </u> None</p>
4. New Business	<p>CEO/Program Director presented the newly revised organizational chart The newly revised job description for the following positions:</p> <ul style="list-style-type: none"> ○ Assistant Head Start Director ○ Multisite Family Services Advocate ○ Human Resources Specialist I ○ Human Resources Specialist II ○ MIS Coordinator 	<p>Action Required Motion <u> Judge Sonia Guerrero-Perez </u> Second <u> Dora Velasquez </u> Motion carried</p>
5. Open Forum	<ul style="list-style-type: none"> • Open 	
6. Adjournment	<p>Motion to adjourn the meeting Time: 4:33PM The next meeting is scheduled for August 26.</p>	<p>Action Required Motion: Alfredo Padilla Second: Dora Velasquez</p>


Signature of Board Director

Aug. 26, 2025
Date