

Board of Directors Minuets
Kids Are First, Inc.
for
Tuesday, July 8, 2025
6:00 PM

Agenda Item	Notes	Action
1. Call Meeting to order/Roll Call/Establish Quorum	<p>Call the meeting to order.</p> <p>Roll call:</p> <p><u> P </u> Asalia Casares <u> P </u> Sonia Guerrero-Perez <u> A </u> Alfredo Padilla <u> P </u> Dora Velásquez <u> P </u> Martha A. Ponce <u> A </u> Suzel Figueroa PC-Liaison</p> <p>Quórum Established <input checked="" type="checkbox"/> (Yes) <input type="checkbox"/> (No)</p>	The meeting was to order at 6:08 PM by: Chairperson
2. Approval of Agenda	<p>Approval of agenda.</p> <p>Members Presence review agenda.</p> <p>No changes made.</p>	<p>Action Required</p> <p>Motion by Judge Martha Ponce</p> <p>Second by Dora Velazquez</p>
3. Approval of Minutes	<p>Approval of Meetings from BOD Meeting May 27, 2025</p> <p>Members presence review the previous BOD Meeting Minutes. No changes made.</p>	<p>Action Required</p> <p>Motion by Dora Velasquez _</p> <p>Second by Judge Martha Ponce</p>
4. CEO Reports	<p>CEO/Program Director Mr. Hinojosa reported the most recent communication from the Office of Head Start and Child Care Licensing.</p> <ul style="list-style-type: none"> • Office of Head Start Updates • Child Care Licensing Monitors 	Informal
5. Reports	<p>CFO Alma Martinez presented the</p> <ul style="list-style-type: none"> • May Financial Report • In-kind reports include May • CACFP Report: May • Credit Card Report: May <p>Assistant Head Start Director Velma McNeil, LBSW-MBA presented the</p> <ul style="list-style-type: none"> • Enrollment, Attendance, New Hire and Termination reports for May. 	<p>Action Required</p> <p>Motion by Judge Sonia Guerrero</p> <p>Second by Dora Velasquez</p>

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6. Old Business	None	Action Required Motion <u>N/A</u> Second <u>N/A</u>
7. New Business	<p>Velma Leal, Early Childhood Education Coordinator presented the Early Head Start Summer CLASS Observation Report. This observation is not by Office of Head Start but presented to establish a measurement of how Early Head Start children progression or decline.</p> <p>CEO/Program Director Mr. Hinojosa presented the job description for a new position Grant Development Specialist with a revised Organizational Chart and wage scale.</p> <p>In addition, he shared a listing of unusable vehicle to request for disposition.</p> <p>Lastly, Mr. Hinojosa presented an electronic platform called Ideals Board that would help standardize the meeting for Policy Council and Board of Directors. The Board did not want to move forward at the present time with Ideals Board Pilot.</p>	<p>Motion by: <u>Dora Velasquez</u> Second by Judge Martha Ponce</p> <p>Motion made to accept the Early Head Start Summer CLASS observation report as presented.</p> <p>The Job description for the Grant Development Specialist. The organization structure was rescinded by CEO/Program Director Mr. Hinojosa.</p> <p>Approval of vehicles presented for disposition and rejection of the Ideals Board Pilot at the present time.</p>
8. Open Forum	<ul style="list-style-type: none"> Open 	
9. Executive Session	<p>Time In: 6:30 pm</p> <ul style="list-style-type: none"> Personnel Changes <p>Time out 6:40 pm</p>	<p>Action Required Motion <u>Dora Velazquez</u> Second Judge Martha Ponce</p> <p>Discussion was informational, no approval required</p>
10. Adjournment	<p>Motion to adjourn the meeting Time: at 6:41pm The next meeting is scheduled for. TBA</p>	<p>Action Required Motion by Judge Sonia Guerrero Second by Dora Velasquez</p>


Signature of Board Director


Date