

Kids Are First
2208 N 1st St.
Carrizo Springs, Texas 78834
Board of Directors Meeting
July 27, 2021

Meeting was called to order at 6:00 p.m.

Roll Call:

Asalia Casares – Absent
Mercedes Puente- Present
Sonia Guerrero – Perez – Present (called in)
Jorge Cruz – Absent (called in)
Alfredo Padilla – Absent

Others:

Aniceto Colunga
Velma McNeil
Jennifer Brady
Alicia Yanez
Karl Eck

A quorum was established.

Approval of Agenda:

Mercedes Puente moved to approve the agenda.
Jorge Cruz 2nd the motion.
Motion carried.

Reports:

Mr. Colunga reported:

- Mr. Colunga asked that the following items be moved to Executive Session:
 - Selection and seating of new fiscal Board of Directors member
 - Approval of Updated Organizational Chart
 - Approval of Updated Job Descriptions
 - Employee Benefits*(all members of Board agreed)*
- AC has visited all Kids Are First Inc. (KAF) centers and is extremely impressed with the maintenance of the facilities.
- KAF, Inc. will continue to recruit and enroll until enrollment count is met.

Financial:

- Karl Eck reviewed the financial and credit card reports:
 - Operating Account - \$(34, 015.16)
 - General Funds - \$69, 534.35
 - Certificate of Deposits - \$50, 262.77

- Accounts Payable - \$31,955.94
- CACFP Reimbursements:
 - o June - \$10, 156.91
 - o Year to Date: \$178, 073.04
- In Kind:
 - o June - \$28, 858.24
 - o Year to Date: \$552, 661.19
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- Reviewed Credit Card Reports

Karl Eck was dismissed at 6:28 p.m.

Enrollment/ Attendance:

- KAF has a total enrollment of 702 children (July 27, 2021)
 - 586 HS children (no attendance due to summer break)
 - 116 EHS children - 81.47% attendance

New Hire/ Termination Report:

- Mr. Colunga reviewed the New Hire/ Termination report.
 - **Termination/ Resignations:**
 - o Las Colonias had a Preschool teacher resign
 - **Vacancies:**
 - o Main Office- Education/ Disability Coordinator
 - o Cotulla – Family Social Worker
 - o Cotulla – Preschool Teacher
 - o Carrizo Springs- Preschool Teacher
 - o Carrizo Springs- Teacher Aide
 - o Carrizo Springs – Family Service Worker
 - o LBJ – Maintenance
 - o Las Colonias- Teacher Aide
 - o Lase Colonias – Cook Aide

Mercedes Puente moved to accept all reports for the month of June.
 Jorge Cruz 2nd the motion.
 Motion Carried.

Old Business:

No Old Business

New Business:

- **General Information:**
 - Mr. Colunga shared information regarding a webinar series on the subject of “governance training models” presented by the Law Firm of Feldsman, Tucker, Leifer, Fidell, LLP. The cost is \$2,500, but all KAF Board of Directors and Policy Council members would

have access to series for 1 year. This would meet the needs of Non- Profit & HS training requirement.

Executive Session:

Mercedes Puente moved to enter Executive Session at 6:41 p.m.
Jorge Cruz 2nd motion.
Motion carried.

Mercedes Puente moved to exit Executive Session at 7:34 p.m.
Jorge Cruz 2nd motion.
Motion carried.

Mercedes moved to approve the following items:

- Updated Organizational Chart
- Updated Job Descriptions
- Approval of Kids Are First Inc. to pay employees health insurance up to \$450.00 per month.
- Approval of Kids Are First Inc. to pay employees short term disability costs.
- Approval of the 401K Employee Pension benefits to start on the 1st Day after 60 days of employment.

Jorge Cruz 2nd motion.
Motion carried.

Adjournment:

Mercedes Puente moved to adjourn meeting.
Jorge Cruz 2nd Motion.
Motion Carried.
Meeting Adjourned at 7:38 p.m.