

Board of Directors

Kids Are First, Inc.
Board of Directors Minutes
Tuesday, August 27, 2019

Agenda Item	Discussion	Action
<p>1. Call Meeting to order/Roll Call/Establish Quorum</p>	<p>Asalia Casares called the meeting to order at <u>6:01</u> p.m.</p> <p>Roll call Quorum established with <u>4</u> members present.</p> <p>Members Present: Asalia Casares Mercedes Puente Sonia Guerrero – Pérez Lidia A. Puente</p> <p>Members Absent: Katty Boyd Alfredo Padilla</p>	<p>Meeting called to order at <u>6:01</u> p.m.</p> <p>✓ There was a quorum established.</p>
<p>2. Approval of Agenda</p>	<p>Approval of agenda.</p>	<p>Motion to approve agenda as presented was made by Sonia Guerrero – Pérez Seconded by Mercedes Puente Motion carried.</p>
<p>3. Approval of Minutes</p>	<p>Approval of July 30, 2019 meeting minutes.</p>	<p>Motion to approve the July 30, 2019 meeting minutes as presented was made by Sonia Guerrero – Pérez Seconded by Mercedes Puente Motion carried.</p>
<p>4. Reports for the month of June 2019.</p>	<p>Alicia Yanez, CEO/Program Director informed the board of the following:</p> <ul style="list-style-type: none"> • Head Start program started; lost 100 children to EP ISD. Moved one classroom from Rosita Valley to Carrizo to meet funded enrollment. Informed Licensing and Regional Office of change. • Worked with Carrizo ISD for them to enroll 4 year olds and KAF would enroll the 3 year olds. • We received a 3% deduction with Aetna Medical insurance. 	<p>Informational</p>

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	<ul style="list-style-type: none"> We are still working with the Supplemental Funding. We are almost complete installing the cameras; fencing and playgrounds. <p>Operations Report Velma McNeil, Director of Operations presented the report for the months of July 2019. School Readiness Data/Program Goal Updates will be provided until next month.</p> <p>Financial Report Karl Eck, CFO presented Financial Reports for July 2019.</p> <p>In-Kind Report Karl Eck, CFO presented In-Kind Reports for July 2019.</p> <p>CACFP Report Karl Eck, CFO presented the CACFP Reports for July 2019.</p> <p>Credit Card Report Cynthia Orosco, Administrative Assistant Fiscal presented Credit Card Reports for July 2019.</p> <p>Enrollment Report Velma Mc Neil, Director of Operations presented Enrollment Report for July 2019.</p> <p>Attendance Report Velma Mc Neil, Director of Operations presented 88.70% attendance for July 2019.</p> <p>New Hire/Termination Report Alicia Yanez, CEO/Program Director presented New Hire/Termination Reports for July 2019.</p>	<p>Informational report</p> <p>Motion to approve the following reports for the month of July 2019 as presented was made by Sonia Guerrero – Pérez</p> <ul style="list-style-type: none"> Financial Report In-Kind Report CACFP Report Credit Card Report Enrollment report Attendance report and New Hire/Termination Report <p>Seconded by Mercedes Puente Motion carried.</p>
<p>5. Old Business</p>	<ul style="list-style-type: none"> None 	<p>No discussion</p>
<p>6. New Business A. Approval of Kids Are First Inc., 2019-2020 continuing application</p>	<ul style="list-style-type: none"> Approval of the Kids Are First Inc., 2019-2020 continuing application with the correction noted. Ms. Yanez mentioned the 3% Retirement had been included in the budget as recommended by the Auditor. 	<p>Motion to approve the KAF 2019-2020 Continuing Application as presented was made by Lidia A. Puente Seconded by Mercedes Puente Motion carried.</p>

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7. Open Forum	<ul style="list-style-type: none">None	No Action
8. Adjournment	Meeting adjourned at <u>6:33</u> p.m.	Motion to adjourn meeting at <u>6:33</u> pm was made by Seconded by Motion carried.

Approved by: _____

Asalia Casares
Asalia Casares, KAF Board President

Date: _____

8/27/19