

Kids Are First  
2208 N 1<sup>st</sup> St.  
Carrizo Springs, Texas 78834  
Board of Directors Meeting  
June 25, 2021

Meeting was called to order at 9:00 a.m.

**Roll Call:**

Asalia Casares - Present  
Mercedes Puente- Present  
Sonia Guerrero - Perez - Present  
Alfredo Padilla - Present  
Jorge Cruz - Absent

**Others:**

Alicia Yanez  
Velma McNeil  
Jennifer Brady  
Aniceto Colunga via Zoom

A quorum was established.

**Approval of Agenda:**

Sonia Guerrero - Perez moved to approve the agenda.  
Alfredo Padilla 2<sup>nd</sup> the motion.  
Motion carried.

**Approval of Minutes:**

Sonia Guerrero - Perez moved to approve the May 25, 2021 minutes.  
Alfredo Padilla - 2<sup>nd</sup> the motion.  
Motion carried.

**Reports:**

Ms. Yanez reported:

- EHS operation ends on June 30 and will resume on July 26<sup>th</sup> as HS ended on May 10<sup>th</sup> and will also resume on July 26<sup>th</sup>. Staff will return 1 week early for Pre-Service.
- KAF, Inc is fully enrolled with HS and EHS for the upcoming year.
- The conversion of slots has been finalized and the room updates are in process of being completed.
- The CARES Act funds have been received.
- The COLA funds have been received
- Yearly insurance meeting was held and there will be a 28% increase in insurance premiums this coming year.
- 401K plan snapshot was shared with board members. Audit is being done.

**Financial: (Karl entered meeting at 9:07 via Zoom)**

- o Karl Eck reviewed the financial and credit card reports:
  - Operating Account - \$67,710.48
  - General Funds - \$69,430.59
  - Certificate of Deposits - \$51, 262.77
  - Accounts Payable - \$14, 659.64
  - CACFP Reimbursements
    - o May - \$40, 130.21
    - o Total for year: \$293, 088.27
  - In Kind-
    - o May-\$116, 255.29
    - o Total for Year: \$523, 802.95
- Reviewed Credit Card Reports

Karl was dismissed at 9:22 a.m.

**Enrollment/ Attendance:**

Velma McNeil reviewed the enrollment and attendance report:

- o As of now KAF has a total enrollment of 702 children.
  - 586 HS children 92.47% attendance
  - 116 EHS children 89.03% attendance

**New Hire/ Termination Report:**

- o Ms. Yanez reviewed the New Hire/ Termination report.

- **New Hires:**

- o Pearsall hired and Infant/ Toddler Teacher

**Termination/ Resignations:**

- o Carrizo Springs had a Preschool Teacher resign
- o Cotulla has a Family Service Worker resign
- o Carrizo had a Family Service Worker terminated
- o Las Colonias had a Family Service Worker terminated
- o Las Colonias had a Family Service Worker terminated
- o Main Office had a Education/ Disability Coordinator resign

- **Vacancies:**

- o Main Office - Education/ Disability Coordinator - recruiting
- o Cotulla- Family Service Worker- recruiting
- o Cotulla- Preschool Teacher - pending rehire EE
- o Carrizo - Preschool Teacher - recruiting
- o Carrizo -Teacher Aide - recruiting
- o Carrizo Family Service Worker- recruiting
- o LBJ- Maintenance - pending background clearance
- o Las Colonias -Teacher Aide- recruiting
- o Las Colonias - Family Service Worker - recruiting
- o Las Colonias - Cook Aide - recruiting

Alfredo Padilla moved to accept all reports for the month of May.  
Mercedes Puente 2<sup>nd</sup> the motion.  
Motion Carried.

**Old Business:**  
No Old Business

**New Business:**  
**Resolution for Bank Signature**

Alfredo Padilla moved to add Mr. Aniceto Colunga as an authorized signer to all KAF accounts and remove Alicia Yanez with the effective date of June 6, 2021 for the following accounts:

- Operational account ending in 5784
- General Fund account ending in 5776
- Certificates of Deposits ending in 7963
- Certificate of Deposit acct ending in 7971
- Certificate of Deposit acct ending in 79893

Mercedes Puente 2<sup>nd</sup> motion.  
Motion carried.

**Adjournment:**  
Alfredo Padilla moved to adjourn meeting.  
Mercedes Puente 2<sup>nd</sup> Motion.  
Motion Carried.  
Meeting Adjourned at 9:40 a.m.