

**Policy Council
Kids Are First, Inc.
Policy Council Minutes
October 26, 2020**

Agenda Item	Discussion	Action
Welcome		
<p>1. Call Meeting to Order/Establish Quorum</p>	<p>Jorge Cruz called the meeting to order at <u>9:36 AM</u></p> <p>Roll Call Quorum was established with <u>9</u> members present.</p> <p>Members Present:</p> <ol style="list-style-type: none"> 1. Jorge Cruz – Carrizo 2. Jennifer Gonzalez – Pearsall 3. Sergio Sierra – LBJ 4. Stephanie Maldonado – Pearsall 5. Amanda Esquivel – Seco Mines 6. Kaeloni Perez – Carrizo 7. Nubya Enriquez – Las Colonias 8. Mayra Rangel – Las Colonias 9. Lupita Fuentes – Maverick Co. Representative <p>Members Absent:</p> <p>Lidia America Puente - LBJ Imelda Montes - Pearsall Elizabeth Rodriguez – LC Dulce Castillo – LC Yadira Salazar – Cotulla Susan Belding – Frio Rep. Lupita Fuentes – Mav. Rep. Alberto Esquivel – Dim. Rep.</p>	<p>Meeting was called to order and a quorum was established at 10:09 AM</p>
<p>2. Approval of Agenda</p>	<p>Approval of the agenda as presented.</p>	<p>First motion to approve the agenda was made by Kaeloni Perez Second Motion made by Jennifer Gonzalez All in Favor Motion Carried</p>

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<p>3. Approval of Minutes</p>	<p>Minutes for May 1, 2020 and June 22, 2020 of the Policy Council Meetings were reviewed and approved.</p>	<p>Action Required First Motion to approve the minutes of May 1, 2020 and June 22, 2020 made by Kaeloni Perez and Second Motion by Mayra Rangel All in Favor Motion Carried</p>
<p>4. Reports for May 2020</p>	<p>A. Program Director Program Director greeted Policy Council Members and hoped all are doing well and staying safe. Program Director announced the In-kind Waiver was approved for the 1.7 million and since March of 2020 in-kind has stopped due to closure of center due to COVID 19. Delivery of Meals – in Eagle Pass program is having a challenge with the food program. Possibility of opening classes, I will discuss further down in the agenda. Working on closing the budget for this program year that ends on November 30, 2020. At this time program is still pending to receive the award monies for the coming program year. Tablets for the children were already provided to the children by our Education Coordinator and MIS Department.</p> <p>B. Financial Reports</p> <ul style="list-style-type: none"> • Ms. Yanez presented: the August and September 2020, Financials Reports - KAF Balance Sheet Report, Budget to Actual through September 30, 2020, Year to Date Revenues and Expenses by Fund, including the CACFP reimbursement Report \$288,284.88 Question by Mrs. Perez – How is the Food program doing because of the closures due to COVID? Ms. Yanez assured them the food program is ok for now COVID money used to supplement the program so at this time it's not hurting. Starting in December 2020 it may be a challenge due to 	<p>Informational</p> <p>Action Required First motion to approve all Financial Reports presented for August and September 2020 by Kaeloni Perez and Second motion was made by Nubya Enriquez All In Favor Motion Carried</p>

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	<p>families not picking up meals may affect the food program.</p> <ul style="list-style-type: none"> • In-Kind Balance Report • Credit Card Expense Incurred for August and September 2020. • Enrollment report: August 2020 HS 100 % 586 and EHS 116 – 100% total 702 Enrollment for September 2020 - 586 and EHS 116 total 702 • Provided the New Hire-Termination Report for September 2020 and current vacancies. 	
5. Old Business	No discussion	No action
6. New Business	<p>Alicia Yanez - Program Director /CEO presented the following new Business information to the policy council committee.</p> <ul style="list-style-type: none"> • Discussion and possible reopening of Cotulla, Pearsall and Carrizo Springs Classrooms (2019- 2020 Policy Council Members) Reopening Response Plan. <p>Ms. Yanez shared at this time the Eagle Pass Centers will remain close due to the high numbers of COVID in the community. The Pandemic Center Based Instruction Phase One in packet outlines the number of children per area, identifies the Teachers for each center. KAF will implement due to Pandemic the following criteria to return to center-based classroom instruction. Virtual instruction will remain in effect for children and families who did not meet the selection criteria or do not wish to attend. To ensure the safety of the children, families and staff, KAF will gradually open up slots according to availability. Requirements to attend Center Based</p>	<p>Action Required Approve all new business items:</p> <ul style="list-style-type: none"> • KAF, Inc. Reopening of Cotulla, Pearsall and Carrizo Springs Classroom for 2020 according to Pandemic Center Based Instruction Phase One <p>First motion by Mayra Rangel, Second motion was made by Jennifer Gonzalez All In Favor Motion Carried</p>

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	<p>State Child Care Requirement 746.603 a. you must maintain the following records for each child enrolled in your child care center: Refer to the HS Pandemic Center Based Instruction Phase One. Also, shared teacher coming into the classroom were being screened in everything physical, & TB. Ms. McNeal explained only the kinder bound children would be attending based on parent survey and kinder being the child's next placement in order to prepare the child for the school year once children transition out of Head Start.</p> <p>The Policy Council Group for 2019-2020 agreed to open the classroom as planned and assess how program is doing at the end of January 2021. Ms. Yanez also explained the Sanitation of the Center was already taking place started in October 2020.</p> <p>Questions: The policy council members had the following questions for administration after presentation:</p> <p>Mrs. Denise Gonzalez mentioned her child having a speech delay and would benefit for center based instruction. Ms. Yanez referred back to the criteria established at this time and children whom are not kinder bound would remain with virtual services. The ECI program continues to service children younger than 3 yrs. of age.</p> <p>Mrs. Rubi Cardenas also expressed her child having a hearing impairment and felt her child may also fall behind in learning. Would follow up with center manager Mrs. Maldonado to ensure services for child were in progress.</p>	

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	<ul style="list-style-type: none"> <li data-bbox="560 296 1015 367">• Seating of New Policy Council Members for PY 2020-21 year. <li data-bbox="560 600 1096 1801">• Election of 2020-2021 Policy Council Members Floor is open for President – Kaeloni Perez nominated Jorge A. Cruz. No more nomination Mr. Jorge A. Cruz accepted nominations- 1st Motion to approve by Kaeloni Perez, 2nd Motion by Rubi Cardenas All In Favor Motion Carried Floor is open for Vice President- Mr. Cruz nominated Kaeloni Perez, Any other nominations, none Kaelonie Perez accepted nomination – 1st Motion to approve Kaeloni Perez by Jorge A. Cruz 2nd Motion by Kaylanee Morales All in Favor – Motion Carried Floor is open for Secretary - Kaylanee Morales volunteered to be Secretary – 1st motion to approve Kaylanee Morales by Kaeloni Perez 2nd Motion by Stephanie Maldonado All in Favor Motion Carried Floor is open for Sargent of Arms – Rubi Cardenas volunteered to be Sargent of Arms – 1st Motion to approve Rubi Cardenas by Analicia Ruiz 2nd Motion by Denise Gonzalez All in Favor Motion Carried 	<p data-bbox="1144 296 1518 478">Action Required 1st Motion to Seat Policy Council Members for PY 2020-2021 by Mayra Rangel and 2nd Motion by Kaeloni Perez</p> <p data-bbox="1144 590 1518 877">Action Required: Motion to approve newly elected Policy Council Officers 1st motion by Kaeloni Perez 2nd by Jorge Cruz All in Favor Motion Carried</p>

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7. Executive Session	No discussion	No action
Open Forum	No	No action
8. Adjourn	Meeting adjourned at 11:26 AM	Motion to adjourn meeting was made by Stephanie Maldonado Second motion made by Denise Whittaker All in Favor Motion Carried

Approved by: _____
Jorge A Cruz, Policy Council Secretary

Date: _____