

Kids Are First
2212 N 1st St.
Carrizo Springs, Texas 78834

Board of Directors Meeting
July 28, 2020 at 2:00 pm

Meeting was called to order at 2:00 pm.

Roll Call:

Asalia Casares - present
Alfredo Padilla – present
Katty Boyd – present
America Lidia Puente – present (joined at 2:03)
Sonia Guerrero – Perez – present (joined at 2:06)

Absent:

Mercedes Puente

Others:

Alicia Yanez
Velma McNeil
Jennifer Brady
Karl Eck (joined at 2:01)

A quorum was established. President, Asalia Casares called meeting to order at 2:00.

Approval of Agenda:

Alfredo Padilla moved to approve the agenda.
Katty Boyd 2nd the motion.
Motion carried.

Approval of Minutes:

Katty Boyd moved to approve the June 23, 2020 minutes.
Alfredo Padilla 2nd the motion.
Motion carried.

Reports: (informational)

Ms. Yanez reported:

- KAF has received the COLA, Quality and COVID funds.
- Ms. Yanez reported that upon looking into insurance renewals and open enrollment that the cost of health insurance went up significantly. KAF will need to pay an additional \$40/ month per employee. This will total about \$48k at the end of the grant year.
- Ms. Yanez reported that there were 108 EHS children that received the grab and go lunches. There were 6 children that were not able to travel to get the meals due to being “quarantined”.

- EHS services are being provided- not without its challenges. Out of 28 teachers there are 6 teachers and 1 FSW that do not have internet capability at home. Ms. Yanez suggested that these teachers be allowed to enter the centers, since there are not any children there, to provide the lessons. The staff would maintain safety protocols and maintain social distancing. Ms. Casares and BOD were in agreement.
- Formal request has still not been received for re-application of the grant. The application is still being worked on though at the center level.

Financial: (action required)

- Karl Eck reviewed the financial reports
 - Basic operational expenses were still being incurred even though Centers were not open ie, water sewage, phone, electricity
 - Accounts Payable remain low due to centers not being open
 - Operational Account Funds - \$92,622.47
 - General Funds Account - \$69, 131.48
 - Grants Receivable - \$73, 451.79
 - Inkind thru March -\$375,259.11
 - T &TA - \$70K spent
 - Credit Card report was reviewed
- 401k audit is complete

Enrollment: (action required)

- Ms. Yanez reported that even though centers have been closed a monthly report is still having to be turned in. As of now KAF is fully enrolled at 702 children with 586 enrolled in Head Start and 116 enrolled in Early Head Start.
- **New Hire/ Termination Report: (action required)**
 - No new hires in June.
 - There was one resignation but, it has been filled.

Sonia Guerrero- Perez moved to accept all reports.
 Katty Boyd 2nd Motion.
 Motion Carried

Old Business:

No Old Business

New Business:

No New Business

Executive Session:

America Lidia Puente moved to go into Executive Session at 2:25.

Alfredo Padilla 2nd motion.

Alfredo Padilla moved to exit Executive Session at 2:33.

Sonia Guerrero – Perez 2nd Motion.

Adjournment:

Alfredo Padilla moved to adjourn meeting.

Sonia Guerrero-Perez 2nd Motion.

Motion Carried.

Meeting Adjourned at 2:34 pm.