

Kids Are First
2212 N 1st St.
Carrizo Springs, Texas 78834

Board of Directors Meeting
April 21, 2020 at 1:00 pm

Meeting was called to order at 1:00 pm.

Roll Call:

Asalia Casares – Present
Mercedes Puente- Present
Alfredo Padilla – Present
Sonia Guerrero – Perez – Present
Katty Boyd – Absent
Lidia America Puente – absent

Others:

Alicia Yanez
Velma McNeil
Jennifer Brady

A quorum was established.

Approval of Agenda:

Alfredo Padilla moved to approve the agenda.
Mercedes Puente 2nd the motion.
Motion carried.

Approval of Minutes:

Sonia Guerrero- Perez moved to the February, April 1st and April 7th minutes.
Alfredo Padilla 2nd the motion.
Motion carried.

Reports: (informational)

Ms. Yanez reported:

- There would be no school for remainder of school year until per the Governor's declaration.
- Teachers and Family Service Workers continue to check in on families and children. All families needing assistance have been directed to the appropriate organizations.
- Instruction was continuing thru Centers via websites.
- Policy Council members would like a certificate or Diploma given to children entering public school (possibly thru curbside pickup)
- 5yr. application still being worked on
- Ms. Yanez was to have conference call with Monica Flores, Regional Director within next few days to get clarification on certain items that she needed answers on.

Financial: (action required)

- Ms. Yanez reviewed the financial reports
 - Basic operational expenses were still being incurred even though Centers were not open ie, water sewage, phone, electricity
 - CACFP reimbursement thru March-\$213, 265
 - Inkind thru March -\$375,259
- Application for waiver of InKind is being applied for

Enrollment: (action required)

- Lucy Gonzalez report that even though centers have been closed a monthly report is still having to be turned in. As of now KAF is fully enrolled at 702 children with 586 enrolled in Head Start and 116 enrolled in Early Head Start.
- March attendance for Head Start was 89.47% and Early Head Start was 92.06% averaging out to 90%.

New Hire/ Termination Report: (action required)

- Ms. Yanez stated that there was no report for new hire and termination report and that we would not be hiring any other people at this point.

Sonia Guerrero-Perez moved to accept all reports.

Alfredo Padilla 2nd Motion.

Motion Carried

Old Business:

No Old Business

New Business:

COLA Application

- Ms. Yanez presented the COLA application:
 - 2% increase in pay across board to employees (includes salaries and fringe benefits)
 - Additional use of funds to be used for:
 - o Kitchen equipment
 - o Vision machine

Quality Application

- Ms. Yanez presented the Quality application:
 - The Quality application includes:
 - o increasing teacher aides work time from 35 to 40 hours per week
 - o providing 5 centers and FSW to continue to work a total of 48 weeks to provide services to EHS children and families
 - o purchasing 14 Smartboards, software, licenses and installation, computers for Smartboards

Nonfederal Waiver

- Ms. Yanez presented the Nonfederal waiver requesting a 15% reduction of the nonfederal share requirement

Mercedes Puente moved to accept COLA Application, Quality Application and Nonfederal waiver.

Alfredo Padilla 2nd Motion

Motion Carried

Other Business:

Return to work at centers and administrative offices:

- Ms. Yanez stated to board that employees were to return to work on May 4, 2020. She asked for recommendations.
- Board suggested to continue to work safely from home for another 30 days.

Alfredo Padilla moved to have KAF employees return to work on June 4, 2020.

Sonia Guerrero- Perez 2nd motion.

Motion Carried.

Adjournment:

Alfredo Padilla moved to adjourn meeting.

Sonia Guerrero Perez 2nd Motion.

Motion Carried.

Meeting Adjourned at 1:24 pm.