

Policy Council

Kids Are First, Inc.
Policy Council Minutes
Friday, February 22, 2019

Agenda Item	Discussion	Action
Welcome	Ms. Yanez welcomed the policy council members to the meeting.	
1. Call Meeting to Order/Establish Quorum	<p><u>Lidia America Puente</u> called the meeting to order at <u>10:23</u> AM</p> <p>Roll Call Quorum was established with <u>9</u> members present.</p> <p>Members Present:</p> <ol style="list-style-type: none"> 1. Lidia A. Puente, LBJ EHS Rep. 2. Kaylancee Morales, Las Colonias EHS Rep. 3. Veronica Garcia, Pearsall, EHS Rep. 4. Julia Escobedo, Carrizo, HS Alternate 5. Lucinda Mata Gonzalez, Cotulla HS Rep. 6. Linda Garcia, Las Colonias HS Rep. 7. San Juanita Carvajal, Seco Mines HS Rep. 8. Albert Esquivel, Dimmit Community Rep. 9. Sonia Guerrero, Board Member Liaison <p>Other Parents Present: Marisol Perez, Las Colonias, EHS Alternate Marissa Orosco, Carrizo HS Rep.</p> <p>Members Absent: Sandra Polendo, Rosita Valley HS Rep. Cythia Francis, Pearsall HS Rep. Jovana Padilla, Las Colonias, LC Rep Sofia Ortiz, LBJ HS Rep. Claudia Espinosa, Seco Mines, HS Rep. Noemi Flores, Frio Representative Lupita Fuentes, Maverick Community Rep.</p>	Meeting was called to order and a quorum was established at <u>10:23</u> AM

Policy Council

Kids Are First, Inc.

Policy Council Minutes

Friday, February 22, 2019

Agenda Item	Discussion	Action
2. Approval of Agenda	Approval of the agenda modification after Item 3 Approval of minutes to proceed with item 7.A Approval of Cost of Living Adjustment (COLA).	Motion to approve agenda was made by Veronica Garcia. Seconded Linda Garcia Motion carried
3. Approval of Minutes	Approval of January 28, 2019 meeting minutes.	Motion to approve the January 28, 2019 meeting minutes was made by Sonia Guerrero-Perez. Seconded Linda Garcia Motion carried
4. New Business A. Approval of Cost of Living Adjustment (COLA) Supplemental Application for Fiscal Year 2019	Alicia Yanez, CEO/Program Director presented the Cost of Living Adjustment (COLA) Supplemental application for fiscal year 2019.	Motion to approve the Cost of Living Adjustment (COLA) was made by Linda Garcia Seconded by Marisol Perez Motion carried.
4. Rosita Valley Policy Council Member Resignation A. Approval of Policy Council Member	Approve the resignation of Policy Council Member Annyssa Jimenez. Sitting of Rosita Valley HS Alternate, Cecilia Trevino.	Motion to approve the resignation was made by Alberto Esquivel. Seconded Linda Garcia Motion carried Informational
5. Reports for January 2019	Alicia Yanez, CEO/Program Director informed the Policy Council of the following: <ul style="list-style-type: none"> • The CACFP audit was completed with no concerns identified. • The agency had not received any notice regarding the EHS expansion. 	Informational

Policy Council

**Kids Are First, Inc.
Policy Council Minutes
Friday, February 22, 2019**

Agenda Item	Discussion	Action
	<ul style="list-style-type: none"> • Additional funds are available for program improvements. We are looking at the following improvements: <ul style="list-style-type: none"> ○ New Fence for all centers ○ Dishwasher for Seco Mines • Roof repairs and playground shades are being repaired at the centers due to high wind damages claims. <p>Kaylanee Morales, EHS PC Member requested to be dismissed from the meeting at 10:30 a.m. and Las Colonias EHS Alternate Marisol Perez would continue with the quorum.</p> <p>San Juanita Carvajal, Seco Mines Policy Council Alternate called in at 10:42 a.m. and was added to the list of members present.</p> <p>Operations Report Velma Mc Neil, Director of Operations presented the Operations report for the month of January 2019.</p> <ul style="list-style-type: none"> • PC Member Linda Garcia asked if the 77 disability children were in the same classroom. <ul style="list-style-type: none"> ○ Velma Mc Neil, Director of Operations replied no. The 77 children were an overall within the agency. <p>Financial Report Alicia Yanez, CEO/Program Director presented the Financial Report January 2019.</p> <p>In- Kind Report Alicia Yanez, CEO/Program Director presented the In-Kind Report for January 2019.</p> <p>CACFP Report</p>	<p style="text-align: center;">Informational</p> <p>Motion to approve the following reports for the month of January 2019 was made by Melissa Garcia</p> <ul style="list-style-type: none"> • Financial Report • In-Kind Report • CACFP Report • Credit Card Report • Enrollment Report • Attendance Report

Policy Council

**Kids Are First, Inc.
Policy Council Minutes
Friday, February 22, 2019**

Agenda Item	Discussion	Action
	<p>Alicia Yanez, CEO/Program Director presented CACFP Report for January 2019.</p> <ul style="list-style-type: none"> • PC Member Linda Garcia asked if the agency had a Nutritionist on board. <ul style="list-style-type: none"> ○ Ms. Yanez replied the agency has a Nutrition Coordinator and a contracted Nutritionist. If a child requires a special diet the coordinator gets approval from the Nutritionist. <p>Credit Card Report Alicia Yanez, CEO/Program Director presented Credit Card report for January 2019.</p> <p>Enrollment Report Lucy Gonzalez, FCP/ERSEA Coordinator presented the Enrollment Report for January 2019 which reflects fully enrolled.</p> <p>Attendance Report Lucy Gonzalez, FCP/ERSEA Coordinator presented Attendance Report for January 2019.</p> <ul style="list-style-type: none"> • PC Member Linda Garcia asked if the children needed to go out during cold weather. <ul style="list-style-type: none"> ○ Ms. Yanez replied the agency abides by the Minimums Standards and agency policy regarding inclement weather. She mentioned parents were asked to dress children accordingly since the children go outside. <p>New Hire/Termination Report Alicia Yanez, CEO/Program Director presented New Hire Termination Report for the month of January 2019.</p>	<ul style="list-style-type: none"> • New Hire/ Termination Report Seconded by Alberto Esquivel Motion carried.
6. Old Business	No discussion	No action

Policy Council

Kids Are First, Inc.
 Policy Council Minutes
 Friday, February 22, 2019

Agenda Item	Discussion	Action
7. New Business B. Review and Approval of the Selection Criteria for 2019-2020	Lucinda Gonzalez, FCP/ERSEA Coordinator presented the Selection Criteria for 2019-2020. <ul style="list-style-type: none"> • PC Member Linda Garcia asked if the criteria for incarcerated parent at 50 points be added. • Ms. Gonzalez mentioned the prior PC members had requested to remove, although the current PC Members could add the criteria incarcerated parent at 50 points for Program Year 2019-2020. • Mr. Esquivel asked for the overall points a parent could receive. • Ms. Gonzalez responded each family would be different based the parental and family status. 	Motion to approve the Selection Criteria with the recommendation to add to the criteria incarcerated parent at 50 points for Program Year 2019-2020 was made by Linda Garcia Seconded by Alberto Esquivel Motion carried.
8. Executive Session	No discussion	No Action
9. Open Forum	Center monthly reports were presented to the policy council.	No Action
10. Adjourn	Meeting adjourned at 11:23 AM	Motion to adjourn meeting was made by Veronica Garcia Seconded by Linda Garcia.

Approved by:  _____
 Lidia, America Puente, Policy Council President

Date: 02/27/2019.