

Policy Council

Kids Are First, Inc.
Policy Council Minutes
Monday, November 26, 2018

Agenda Item	Discussion	Action
I. Welcome	Ms. Yanez welcomed the policy council members to the meeting.	
II. Call Meeting to Order/Establish Quorum	<p><u>Lidia America Puente</u> called the meeting to order at <u>10:07 AM</u></p> <p>Roll Call Quorum was established with <u>9</u> members present.</p> <p>Members Present Lidia A., Puente, LBJ EHS Rep. Sandra, Polendo, Rosita Valley HS Rep. Kaylane, Morales, Las Colonias EHS Rep. Marissa, Orosco, Carrizo HS Rep. Cynthia, Francis, Pearsall, HS Rep. Jovana, Padilla, Las Colonias HS Rep. Linda, R Garcia, Las Colonias HS Rep. Sofia Ortiz, LBJ HS Rep. Noemi Flores, Frio Community Rep.</p> <p>Members Absent Amada, Rios, Cotulla HS Rep. Veronica, Garcia, Pearsall EHS Rep. Claudia Espinosa, Seco Mines HS Rep. Albert Esquivel, Dimmit Community Rep. Lupita Fuentes, Maverick Community Rep. Sonia Guerrero, Board Member Liaison</p> <p>Other Parents Present Julia, Escobedo, Carrizo Alternate Melissa N., Demaree, Pearsall HS Alternate Marisol, Perez, Las Colonias, EHS Alternate</p>	Meeting was called to order at 10:07AM

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	<ul style="list-style-type: none"> • We are pending for the CACFP Food audit. • We are currently serving 56 disability children and children are pending to be diagnosed. • Under Education - the CLASS observation were conducted in November, we should have the results next month. • Under Nutrition - there were no unclaimed meals. We have 26 children with special diets • Under Health - purchased the eye vision equipment and there were 30 children that were identified for glasses. • Head Start met the 45 days • Enrollment is at 100% • The Parent conference will be in December and arrangements have been made <hr/> <p>Financial Report Alicia Yanez, CEO/Program Director presented the Financial Report for September and October 2018.</p> <p>Credit Card Report Alicia Yanez, CEO/Program Director presented Credit Card report for September and October 2018.</p> <ul style="list-style-type: none"> • Linda Garcia, questioned if the Valero credit card monthly statement \$15 service fee charge had been paid twice. Cynthia Orosco replied the monthly service fee charge was for monthly reports from Valero and had not paid it the prior month therefore would see a double payment in October. • Kaylancee Morales, asked if the program collected Box Tops from cereal boxes for fund raiser projects. Alicia Yanez, replied 	<p>Motion to approve the following reports was made by Cynthia Francis</p> <ul style="list-style-type: none"> • Financial Report • Credit Card Report • In-Kind Report • CACFP Report • Enrollment Report • Attendance Report • New Hire/ Termination Report <p>Seconded by Linda Garcia Motion carried.</p>

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	<p>that Eagle Pass was real good in generating nonfederal funds. She mentioned the IBC Bank had donated to children presents, Walmart and H.E.B would also donated.</p> <p>In- Kind Report Alicia Yanez, CEO/Program Director presented the In-Kind Report for September and October 2018. She mentioned that In-kind was volunteer time at .20 cent match for every federal dollar awarded to the program. She mentioned the 1.6 In-kind had been met in the month of November.</p> <p>CACFP Report Alicia Yanez, CEO/Program Director presented CACFP Report for September and October 2018.</p> <ul style="list-style-type: none"> • Linda Garcia, asked for clarification in the food report what was CIL? Debbie Cantu replied CIL was Cash-in-Lieu, the agency can receive food products or money. We receives money reimbursement for the food program. <p>Enrollment Report Alicia Yanez, CEO/Program Director presented Enrollment Report for September and October 2018 which reflects fully enrolled.</p> <p>Attendance Report Alicia Yanez, CEO/Program Director presented Attendance Report for September and October 2018.</p> <ul style="list-style-type: none"> • Ms. Yanez mentioned for the first time the attendance due to the children absence was at 82.59% in the month of September. • Lidia Puente informed policy council members to bring their children to school in December when the weather is cold. She mentioned they should advocate at their next center meeting to ensure the attendance is above 85%. 	

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	<p>New Hire/Termination Report Alicia Yanez, CEO/Program Director presented New Hire Termination Report for the month of September and October 2018.</p>	
VI. New Business	<p>Alicia Yanez, CEO/Program Director presented the New Business agenda items.</p> <p>A. The Early Head Start Expansion and EHS-Child Care Partnership Grants HHS-2019-ACF-OHS-HP-1386 Application</p> <ul style="list-style-type: none"> • Alicia Yanez informed the Policy Council the EHS Expansion application was for 148 additional EHS children in the areas of Pearsall, Carrizo, and Eagle Pass, an addition budget amount of \$2,440,625 and non-federal share of \$610,156 and additional personnel. • She mentioned if awarded the funds would be received in March 2019 if awarded. <p>B. The Early Head Start Startup Budget For a total of 899,577.00</p>	<p>Motion to approve the EHS Expansion EHS-Child Care Partnership Grant application and the Early Head Start Startup Budget was made by Sandra Polendo Seconded by Linda Garcia Motion carried.</p>
Open Forum		No Action
Old business	No Old Business	No Action
Adjourn	Meeting adjourned at <u>11:18</u> AM	Motion to adjourn meeting was made by Cynthia Francis Seconded by Marissa Orosco.

Approved by: _____
Lidia, America Puente, Policy Council President

Date: _____