

# Board of Directors

**Kids Are First, Inc.  
Board of Directors Minutes  
Special Call Meeting  
Tuesday, June 20, 2017**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
<b>I. Welcome</b>	Special Call meeting called to order by Asalia Casares at 3:26 PM	Special Call Meeting called to order at 3:26 PM
<b>II. Call Meeting to order/Roll Call/Establish Quorum</b>	Roll call Quorum established  <b>Members Present</b> Alfredo Padilla Mercedes Puente Sonia Guerrero – Participated via phone Eduardo Villarreal – Participated via phone Asalia Casares – Participated via phone <b>Members Absent</b> Kassandra Valenzuela (Liaison)	<u>X</u> there is quorum established
<b>III. Approval of agenda</b>	Review and approval of agenda.	Motion to approve agenda was made by Eduardo Villarreal. Seconded by Alfredo Padilla Motion carried

# Board of Directors

Kids Are First, Inc.  
Board of Directors Minutes  
Special Call Meeting  
Tuesday, June 20, 2017

Agenda Item	Discussion	Action
<p><b>IV. New Business</b></p> <p>➤ <b>Approval of COLA</b></p> <p>➤ <b>CACFP application discussion</b></p> <p>➤ <b>Approval of 401k Audit</b></p>	<p>Ms. Yanez, CEO/Program Director presented COLA application which includes the purchase of the research base Parent Curriculum.</p> <p>Approval of COLA application.</p> <p>Ms. Yanez, CEO/Program Director informed the board members on the application for the CACFP Program by the agency. The application will be ready by July 30<sup>th</sup> and will be submitted before September 30<sup>th</sup>.</p> <p>Ms. Yanez, CEO/Program Director presented the board with the RFP information for the agency's 401k audit.</p> <p>Ms. Yanez recommended Herman's &amp; Associates, CPA's, S.C.</p>	<p>Motion to approve COLA application was made by Alfredo Padilla.</p> <p>Seconded by Mercedes Puente.</p> <p>Motion carried.</p> <p>Information for the board no action.</p> <p>Motion to approve Herman's &amp; Associates, CPA's, for the 401k audit was made by Alfredo Padilla.</p> <p>Seconded by Eduardo Villarreal.</p> <p>Motion carried</p>
<p><b>V. Open Forum</b></p>	<p>No discussion</p>	
<p><b>VI. Adjournment</b></p>	<p>Meeting adjourned at 3:40PM</p>	<p>Motion to adjourn meeting at 3:40 PM was made by Alfredo Padilla.</p> <p>Seconded by Mercedes Puente</p> <p>Motion carried.</p>

Approved by: *V. Casares*  
Board President

Date: *June 27, 2017*