

Board of Directors

Kids Are First, Inc.
Board of Directors Minutes
Tuesday, July 31, 2018

Agenda Item	Discussion	Action
<p>I. Call Meeting to order/Roll Call/Establish Quorum</p>	<p>Sonia Guerrero -Perez called the meeting to order at 6:10 PM.</p> <p>Roll call Quorum established.</p> <p>Members Present Mercedes Puente Alfredo Padilla Sonia Guerrero Eduardo Villarreal</p> <p>Members Absent: Asalia Casares</p>	<p>✓quorum established.</p>
<p>II. Approval of Agenda</p>	<p>Review and approval of agenda</p>	<p>Motion to approve agenda was made by Eduardo Villarreal Seconded by Mercedes Puente Motion carried.</p>
<p>III. Approval of Minutes</p>	<p>Approval of 6/26/18 meeting minutes</p> <p>Due to poor phone connection it was the consensus of the Board for Ms. Mercedes Puente to head the meeting for Ms. Sonia Guerrero-Perez at 6:25PM</p>	<p>Motion to approve 06/26/2018 meeting minutes was made by Mercedes Puente Seconded by Alfredo Padilla Motion Carried</p>
<p>IV. Reports</p>	<p>OHS Communication Alicia Yanez, CEO/Program Director informed she attended the SXSW Conference, where she has learned of other possible funding opportunities and will be researching if Kids Are First, Inc. will be eligible to apply.</p> <p>She also discussed of upcoming changes in 2019 on the Affordable Care Act.</p>	<p>Informational</p>

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	<p>Ms. Yanez informed the Board that she had been sought out by Region VI to participate in their mentor program. Ms. Yanez expressed her interest in doing so.</p> <p>The Board was informed that EHS program was back in operation effective July 23, 2018; however, program is facing challenges with the baby population.</p> <p>Ms. Yanez concluded with informing the Board that she was working on the new program year budget and would be coming before the board for approval during in August 2018.</p> <p>Operations Report Velma McNeil presented the Director of Operations report for the month July 2018</p> <p>Liaison's Report Being no Policy Council Meeting was held for the month of June 2018, there was no Liaison Report to present.</p> <p>Financial Report Karl Eck, CFO present Financial Report for July 2018</p> <p>Credit Card Report Cynthia Orosco, Administrative Assistant-Fiscal presented Credit Cards Report for July 2018.</p> <p>In-Kind Report Cynthia Orosco, Administrative Assistant-Fiscal presented the In-Kind Report for July 2018.</p> <p>CACFP Report Cynthia Orosco, Administrative Assistant-Fiscal presented the CACFP Report for July 2018.</p>	<p>Motion to approve the following reports was made by Alfredo Padilla</p> <ul style="list-style-type: none"> • Financial Report • Credit Card Report • In-Kind Report • CACFP Report • Enrollment Report • Attendance Report • New/Hire Termination Report <p>Seconded by Eduardo Villarreal Motion carried.</p>


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	<p>Enrollment Report Velma McNeil, Director of Operations presented Enrollment report for July 2018.</p> <p>Attendance Report Velma McNeil, Director of Operations presented Attendance Report for July 2018.</p> <p>New Hire/Termination Report Alicia Yanez, CEO/Program Director presented New Hire/Termination Report for July 2018</p>	
V. Old Business	No discussion	N/A
VI. New Business	<p>A. Procedure: HR 181 –Attendance B. Procedure: HR 182 – Dress Code</p> <p>Alicia Yanez, CEO/Program Director and Velma McNeil, Director of Operation presented to the Board Procedure: HR 181 – Attendance and Procedure: HR 182-Dress Code</p>	<p>Motion to approve Procedure: HR 181-Attendance and Procedure: HR 182-Dress Code was made by Alfredo Padilla Seconded by Sonia Guerrero-Perez</p>
VII. Executive Session	Board entered into executive session at 6:45pm	<p>Motion to enter into executive session was made by Alfredo Padilla Seconded by Eduardo Villarreal</p>
VIII. Adjournment	Meeting adjourned at 7:00P.M.	<p>Motion to adjourn meeting at was made Alfredo Padilla Seconded by Eduardo Villarreal Motion carried</p>

Approved by: 
Board President

Date: 9/25/18