

Board of Directors

Kids Are First, Inc.

Board of Directors Minutes

Wednesday, November 28, 2018

Agenda Item	Discussion	Action
I. Call Meeting to order/Roll Call/Establish Quorum	Asalia Casares called the meeting to order at 6:03 PM. Roll call Quorum established with <u>4 members present</u> . Members Present: Asalia Casares Eduardo Villarreal Alfredo Padilla Lidia América Puente Member Absent: Mercedes Puente Sonia Guerrero - Pérez	Meeting called to order at 6:03 pm ✓ There is quorum established.
II. Approval of Agenda	Approval of agenda.	Motion to approve agenda was made by Eduardo Villarreal Seconded by Alfredo Padilla Motion carried.
III. Approval of Minutes	Approval of 10/29/2018 meeting minutes.	Motion to approve 10/29/2018 meeting minutes was made by Alfredo Padilla Seconded by Lidia Puente Motion carried.
IV. Reports	Alicia Yanez, CEO/Program Director informed the board of the following: <ul style="list-style-type: none">• Already received funds for next program year starting December 2018 to November 2019.<ul style="list-style-type: none">○ Includes EHS playgrounds for Carrizo and LBJ centers• Working to submit EHS Expansion application for 148 Early Head Start children.• Currently closing the end of the year budget.• Heather Colwell, Regional Specialist will be visiting after December.• Met In-kind, Attendance everything is good	Informational

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	<ul style="list-style-type: none"> • Arrangement for the Wipfli Conference in Orlando, Florida have been made. <p>Operations Report Velma McNeil, Director of Operations presented the report for the months of October 2018.</p> <p>Financial Report Karl Eck, CFO presented Financial Reports for October 2018</p> <p>In-Kind Report Karl Eck, CFO presented In-Kind Reports for October 2018.</p> <p>CACFP Report Karl Eck, CFO presented the CACFP Reports for October 2018.</p> <p>Credit Card Report Cynthia Orosco, Administrative Assistant Fiscal presented Credit Card Reports for October 2018.</p> <p>Enrollment Report Velma McNeil, Director of Operation presented Enrollment Reports for October 2018.</p> <p>Attendance Report Velma McNeil, Director of Operation presented 89.83% attendance for October 2018.</p> <p>New Hire/Termination Report Alicia Yanez, CEO/Program Director presented New Hire/Termination Reports for October 2018.</p>	<p>Informational report</p> <p>Motion to approve the following reports was made by Alfredo Padilla</p> <ul style="list-style-type: none"> • Financial Report • In-Kind Report • CACFP Report • Credit Card Report • Enrollment report and • Attendance report • New Hire/Termination Report <p>Seconded Lidia Puente Motion carried.</p>
<p>V. Old Business</p>	<p>None</p>	<p>No discussion</p>

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VI. New Business	Alicia Yanez, CEO/Program Director presented the New Business agenda items. A. The Early Head Start Expansion and EHS-Child Care Partnership Grants HHS-2019-ACF-OHS-HP-1386 Application <ul style="list-style-type: none">Alicia Yanez presented to the Board Members the EHS Expansion application for 148 additional EHS children in the areas of Pearsall, Carrizo, and Eagle Pass, an additional budget amount of \$2,440,625 and non-federal share of \$610,156 and additional personnel.She mentioned if awarded the funds would be received in March 2019. The recruitment of staff and children will be ready to go on September 1, 2019. B. The Early Head Start Startup Budget For a total of \$899,577.00	Motion to approve the EHS Expansion EHS-Child Care Partnership Grant application was made by Alfredo Padilla Seconded by Eduardo Villarreal Motion carried. Motion to approve the Early Head Start Startup Budget was made by Alfredo Padilla Seconded by Lidia Puente Motion carried.
VII. Executive Session	None	No discussion
VIII. Adjournment	Meeting adjourned at 6:48 PM	Motion to adjourn meeting at 6:48 PM was made by Alfredo Padilla Seconded by Eduardo Villarreal Motion carried.

Approved by:



Asalia Casares, KAF Board President

Date:

Nov. 28, 2018