

Board of Directors

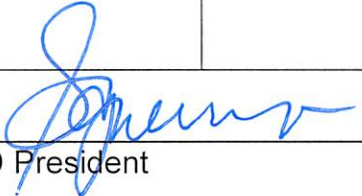
Kids Are First
Board of Directors MINUTES
October 24, 2015

Agenda Item	Discussion	Action	Follow Up needed?												
I. Call to Order	Sonia Guerrero, Board Chair called meeting to order at 8:06 am	Meeting called to order at 8:06 am	No												
II. Roll Call/Sign In	<table border="0"> <tr> <td><u>Members present</u></td> <td><u>Members Absent</u></td> </tr> <tr> <td>Sonia Guerrero</td> <td>Alfredo Padilla</td> </tr> <tr> <td>Eduardo Villarreal</td> <td></td> </tr> <tr> <td>Mercedes Puente</td> <td></td> </tr> <tr> <td>Asalia Casares</td> <td></td> </tr> <tr> <td>Lydia America Puente (Policy Council Liaison)</td> <td></td> </tr> </table>	<u>Members present</u>	<u>Members Absent</u>	Sonia Guerrero	Alfredo Padilla	Eduardo Villarreal		Mercedes Puente		Asalia Casares		Lydia America Puente (Policy Council Liaison)			
<u>Members present</u>	<u>Members Absent</u>														
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III. Establish Quorum	Quorum established with four members present	<input checked="" type="checkbox"/> there <u>is</u> a quorum <input type="checkbox"/> there is <u>not</u> a quorum and this in an informational meeting only													
IV. Approval of Agenda	Agenda accepted	Motion to approve agenda was done by Mercedes Puente 2 nd by Eduardo Villarreal Motion Carried													
V. Approval of Minutes from Previous Meeting	Approval of minutes for 09/03/15 and Special Meeting 09/29/15	Motion to approved minutes for 09/03/15 meeting and 09/29/2015 Special Meeting was done by Mercedes Puente 2 nd by Eduardo Villarreal Motion Carried													
VI. New Business															
A. Reports	Ms. Yanez reported to the board of the challenges														

<p>1. PD Report</p>	<p>with the CACFP application. At this time the CACFP application has passed the clearing process and is being reviewed. The next step during the review is the Release of Bond. There has been communication with the Regional Office with Mr. Mc Fadden and has been kept up to date on the challenges with the application.</p> <p>The Head Start Budget can continue to carry the CACFP program until November 30th 2015</p> <p>Ms. Yanez reports that in a meeting with Karl Eck, CFO he reported that there is \$600,000 in excess that will be used after an adjustment.</p> <p>There will \$200,000 left in case the money is needed.</p> <p>\$200,000 will go towards facility repairs; 3 roofs a truck for Central Kitchen, repair roofs, 1 in Seco Mines, 2 in Carrizo Springs, Eight floors will also be repaired, 2 in LBJ, 2 in LC, 2 in Carrizo, 1 in Seco Mines, and 1 in Pearsall. Equipment for maintaining the yards was also purchased along with health supplies.</p> <p>\$200,000 of the money will be spent on educational materials and supplies and furniture for the centers and offices which is much needed.</p> <p>The Center Managers received a Health & Safety Hands on Training. All centers were visited in a group and all center managers identified health and safety concerns and each center managers is to follow up on the corrective action required.</p>		
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<p>4. Enrollment Report</p>	<p>Enrollment Report indicated there were 39 children short of being fully enrolled. Ms. Yanez stated that the report was not correct, and get a justification in the next meeting.</p>	<p>Motion to approve the following reports:</p> <ol style="list-style-type: none"> 1. Program Directors Report 2. Financial Reports 3. In-Kind Report 4. CACFP Updates 5. Enrollment Report 6. Attendance Report 	
<p>5. Attendance Report</p>	<p>Early Head Start Program Report at 88% average Head Start at 86% average for the month of September 2015</p>	<p>Was made by Asalia Casares 2nd by Mercedes Puente Motion Carried</p>	
<p>New Hire/Termination Report</p>	<p>Board reviewed New Hire/Termination Report Ms. Yanez explained to the board about Head Start Act 2007 indicating a new reporting type format that the governing boards will be receiving, the New Hire/Termination Report will list the Centers and the positions that were filled, along with any vacancies. If the board wishes to discuss additional information, the board will be provided a detailed report for discussion in Executive Session.</p>	<p>Motion to approve the decision to hire personnel in the month of September was made by Mercedes Puente 2nd by Asalia Casares Motion Carried</p>	

<p>B. Health Insurance</p>	<p>Ms. Yanez presented to the board a recommendation for instituting a 60 to 90 day wait period for new employees for benefits.</p>	<p>Motion to approve New Employee Health Benefits from a no waiting period to a 60 day waiting period to be eligible for health insurance benefits including vision and dental benefits was done by Asalia Casares 2nd by Eduardo Villarreal Motion Carried</p>	
<p>VI. Old Business</p>	<p>No discussion</p>		
<p>VII. Adjournment (Action)</p>	<p>Meeting was adjourned 8:53 am</p>	<p>Motion to adjourn meeting was made by Eduardo Villarreal 2nd by Asalia Casares Motion Carried</p>	

Approved by: 
BOD President

Date: 11-23-15