

Board of Directors

Kids Are First, Inc.
Board of Directors Minutes
Tuesday February 27, 2018

Agenda Item	Discussion	Action
<p>I. Call Meeting to order/Roll Call/Establish Quorum</p>	<p>Asalia Casares called the meeting to order at 6:05PM.</p> <p>Roll call Quorum established.</p> <p>Members Present Alfredo Padilla Asalia Casares Sonia Guerrero Mercedes Puente Eduardo Villarreal</p> <p>Members Absent</p>	<p>Meeting called to order at 6:05 pm</p> <p><u>X</u> there is quorum established.</p>
<p>II. Approval of Agenda</p>	<p>Approval of agenda.</p>	<p>Motion to approve agenda was made by Alfredo Padilla Seconded by Eduardo Villarreal Motion carried.</p>
<p>III. Approval of Minutes</p>	<p>Approval of 2/27/2018 meeting minutes with correction made to the month of reports</p>	<p>Motion to approve 2/27/2018 meeting minutes was made by Alfredo Padilla Seconded by Mercedes Puente Motion carried.</p>
<p>IV. Reports</p>	<p>CEO/Program Directors Report</p> <p>Alicia Yanez, CEO/Program Director notified the Board of Directors that Kids Are First, Inc. have completed the Focus 2 and Class review. We should have results in 45-60 days for focus 2. During the class review 27 classrooms out of the 35 were reviewed. We should hear results by Mid-March.</p>	<p>Informational</p>

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	<p>Ms. Yanez advised the board that Kids Are First, Inc. will be doing a Self- Assessment March 26th through March 29th.</p> <p>The yearly planning meeting is scheduled for the month of June. Ms. Yanez has suggested that the board start thinking of dates that will accommodate their schedule.</p> <p>Operations Report Velma McNeil, Director of Operations presented her report for the month of December of 2017 & January of 2018.</p> <p>See attached report</p> <p>Financial Report Karl Eck, CFO presented Financial Report for December of 2017 & January of 2018</p> <p>See attached report</p> <p>Credit Card Report Karl Eck, presented Credit Card Report for December of 2017 & January of 2018.</p> <p>In-Kind Report Cynthia Orosco, presented In-Kind Report for December of 2017 & January of 2018.</p> <p>CACFP Report Cynthia Orosco, presented CACFP Report for December of 2017 & January of 2018.</p>	<p>Informational</p> <p>Action</p> <p>Action</p> <p>Action</p> <p>Action</p>

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	<p>Enrollment Report</p> <p>Velma McNeil, Director of Operations presented Enrollment Report for December of 2017 & January 2018.</p> <p>Attendance Report</p> <p>Velma McNeil, Director of Operations presented Attendance Report for December of 2017 & January of 2018.</p> <p>New Hire/Termination Report</p> <p>Alicia Yanez, CEO, Program Director presented New Hire/Termination Report for December of 2017 & January of 2018.</p>	<p>Action</p> <p>Action</p> <p>Action</p> <p>Motion to approve the following December & January reports was made by Sonia Guerrero</p> <ul style="list-style-type: none">• Financial Report• Credit Card Report• In-Kind Report• CACFP Report• Enrollment Report• Attendance Report• New/Hire Termination Report <p>Seconded by Alfredo Padilla Motion carried.</p>
V. Old Business	No discussion	N/A

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VI. New Business	Approval of Carry Over Request <ul style="list-style-type: none">Carry Over Request Application	Action Motion to approve the carry over request application was made by Eduardo Villarreal. Seconded by Alfredo Padilla Motion Carried.
VI. Open Forum		
VII. Adjournment	Meeting adjourned at 6:45PM	Action Motion to adjourn meeting at 6:45 p.m. was made Alfredo Padilla. Seconded by Sonia Guerrero Motion carried

Approved by: _____

Board President

Date: _____

3/5/18