

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
ADMINISTRATION FOR CHILDREN AND FAMILIES  
NOTICE OF AWARD**

SAI NUMBER:  
PMS DOCUMENT NUMBER:

<b>1. AWARDING OFFICE:</b> Office of Head Start		<b>2. ASSISTANCE TYPE:</b> Discretionary Grant		<b>3. AWARD NO.:</b> 06CH9980-03-00		<b>4. AMEND. NO.:</b> 0		
<b>5. TYPE OF AWARD:</b> Service			<b>6. TYPE OF ACTION:</b> Non-Competing Continuation			<b>7. AWARD AUTHORITY:</b> 42 USC 9871 ET SEQ.		
<b>8. BUDGET PERIOD:</b> 12/01/2016 THRU 11/30/2017			<b>9. PROJECT PERIOD:</b> 06/01/2015 THRU 05/31/2020			<b>10. CAT NO.:</b> 93.600		
<b>11. RECIPIENT ORGANIZATION:</b> Kids Are First, Inc PO BOX 1378 Carrizo Springs, TX 78834-7378 Grantee Authorizing Official: Sonia Guerrero , Board of Directors Chair						<b>12. PROJECT / PROGRAM TITLE:</b> Head Start and Early Head Start		
<b>13. COUNTY:</b> Dimmit		<b>14. CONGR. DIST.:</b> 23		<b>15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR:</b> Alicia Yanez				

<b>16. APPROVED BUDGET:</b>		<b>17. AWARD COMPUTATION:</b>		
Personnel.....	\$ 1,910,051.00	A. NON-FEDERAL SHARE.....	\$ 779,111.00	20%
Fringe Benefits.....	\$ 589,769.00	B. FEDERAL SHARE.....	\$ 3,116,443.00	80%
Travel.....	\$ 34,403.00	<b>18. FEDERAL SHARE COMPUTATION:</b>		
Equipment.....	\$ 66,000.00	A. TOTAL FEDERAL SHARE.....	\$ 3,116,443.00	
Supplies.....	\$ 118,420.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00	
Contractual.....	\$ 131,841.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$	\$ 0.00	
Facilities/Construction.....	\$ 0.00	<b>19. AMOUNT AWARDED THIS ACTION:</b>		
Other.....	\$ 265,959.00	\$ 3,116,443.00		
Direct Costs.....	\$ 3,116,443.00	<b>20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:</b>		
Indirect Costs.....	\$ 0.00	\$ 12,568,963.00		
At % of \$		<b>21. AUTHORIZED TREATMENT OF PROGRAM INCOME:</b>		
In Kind Contributions.....	\$ 0.00	Deductive		
Total Approved Budget.....	\$ 3,116,443.00	<b>22. APPLICANT EIN:</b>	<b>23. PAYEE EIN:</b>	<b>24. OBJECT CLASS:</b>
		274661034	1274661034A1	41.51

<b>25. FINANCIAL INFORMATION:</b>					DUNS 067252300	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %
	06CH998003	75-17-1536	7-G064120	\$29,920.00		
	06CH998003	75-17-1536	7-G064122	\$2,457,149.00		
	06CH998003	75-17-1536	7-G064121	\$15,086.00		

**26. REMARKS: (Continued on separate sheets)**

<b>27. SIGNATURE - ACF GRANTS OFFICER</b>		<b>DATE:</b>	<b>28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY</b>	
Ray Bishop		11/16/2016	Mr. Omar Barrett	
<b>29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S)</b>		<b>DATE:</b>		
Mrs. Kimberly K Chalk - Regional Program Manager		11/16/2016		

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ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED%
	06CH998003	75-17-1536	7-G064125	\$614,288.00		

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<b>11. RECIPIENT ORGANIZATION:</b> Klds Are First, Inc				

**STANDARD TERMS**

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND  
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: [MandatoryGranteeDisclosures@oig.hhs.gov](mailto:MandatoryGranteeDisclosures@oig.hhs.gov)  
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

## **26. REMARKS (Continued from previous page)**

This grant action awards partial funds for the 12/01/2016-11/30/2017 budget period. The projected annual funding level for Head Start operations in Fiscal Year (FY) 2017 is \$4,914,297, and the projected training and technical assistance allocation is \$59,840. The projected annual funding level in FY 2017 for Early Head Start operations is \$1,228,575, and the projected training and technical assistance allocation is \$30,172. The balance of the funds will be awarded when available, subject to the final appropriation for the Head Start program for FY 2017.

Head Start population: 637 children.

Designated Head Start service area: Dimmit, Frio, La Salle, and Maverick Counties, Texas.

Approved program options for the Head Start program: Center-based.

Early Head Start population: 116 infants, toddlers and pregnant women.

Designated Early Head Start service area: Dimmit, Frio, La Salle, and Maverick Counties, Texas.

Approved program options for the Early Head Start program: Center-based.

This grant is subject to the requirements for contribution of the non-federal match and approval of key staff, the limitations on development and administrative costs and employee compensation, and prior written approval for the purchase of equipment and other capital expenditures and the purchase, construction and major renovation of facilities as specified in Attachment 1.

\$66,000 in the Equipment Category is for the purchase of:

\$18,000 (\$8,500 Upright Door Dish Washing Machine with High Temp Sanitizing and \$9,500 Restaurant Range) at the Las Colonias Head Start Center located at 2494 El Indio Hwy., Eagle Pass, TX 78852-6615.

WRITTEN APPROVAL OF THE REGIONAL OFFICE MUST BE OBTAINED TO USE THE EQUIPMENT FUNDS FOR ANY OTHER PURPOSE.

\$8,500 Upright Door Dish Washing Machine with High Temp Sanitizing at the Pearsall Head Start Center located at 803 W Frio St., Pearsall, TX 78061-2034.

WRITTEN APPROVAL OF THE REGIONAL OFFICE MUST BE OBTAINED TO USE THE EQUIPMENT FUNDS FOR ANY OTHER PURPOSE.

\$8,500 Upright Door Dish Washing Machine with High Temp Sanitizing at the Rosita Valley

Head Start Center located at 811 Rosita Valley Rd., Eagle Pass, TX 78852-2572.

WRITTEN APPROVAL OF THE REGIONAL OFFICE MUST BE OBTAINED TO USE THE EQUIPMENT FUNDS FOR ANY OTHER PURPOSE.

\$31,000 (\$27,900 Head Start and \$3,100 Early Head Start) 2017 Chevrolet Traverse at the Administrative Office located at 2208 N. 1st Street, Suite C, Carrizo Springs, TX 78834-2036.

WRITTEN APPROVAL OF THE REGIONAL OFFICE MUST BE OBTAINED TO USE THE EQUIPMENT FUNDS FOR ANY OTHER PURPOSE.

## **Attachment 1**

**Award Number: 06CH9980/03**

**Recipient Organization: KIDS ARE FIRST, INC.**

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 12/01/2016-11/30/2017 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(2)) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E – Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.