

Board of Directors

Kids Are First Board of Directors MINUTES Special Call Meeting

Agenda Item	Discussion	Action	Follow up needed?				
I. Call to Order	Meeting called to order at 6:00 pm by Eduardo Villarreal, VP	Meeting called to order	No				
II. Roll Call/Sign In	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>Member Present</u></td> <td style="width: 50%;"><u>Members Absent</u></td> </tr> <tr> <td>Eduardo Villarreal Mercedes Puente Puente Alfredo Padilla Sonia Guerrero</td> <td>Asalia Casares Lidia América</td> </tr> </table>	<u>Member Present</u>	<u>Members Absent</u>	Eduardo Villarreal Mercedes Puente Puente Alfredo Padilla Sonia Guerrero	Asalia Casares Lidia América		
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Eduardo Villarreal Mercedes Puente Puente Alfredo Padilla Sonia Guerrero	Asalia Casares Lidia América						
III. Establish Quorum	Quorum was established						
IV. Approval of Agenda	Approval of agenda	Motion to approve agenda was made by Alfredo Padilla 2 nd by Mercedes Puente Motion Carried					
V. New Business a. CACFP Updates	Ms. Yanez presented to the board an update of the options for the CACFP Program.						

Option 1: Find a sponsor for Kids Are First, Inc. that has the assets to accept responsibility for the Security Bond that is needed to continue with the CACFP application.

Option 2: Contract with an official USDA sponsorship organization that charges a monthly 15% Service Fee.

Ms. Yanez preceded with information for Nutri Service, the Organization that is an official USDA Sponsor from Rockwall TX.

The 15% service fee that the sponsor charges would come from the reimbursement that KAF, Inc. submits on monthly basis.

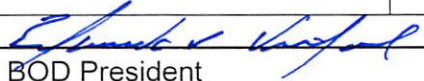
Nutri Service has 25 years of experience, the agency is an official USDA Sponsor, sponsoring is their official business. Under their program, our agency KAF, Inc. qualifies for their services, due to the fact that KAF, Inc. has more than one site.

Nutri Service will submit for reimbursement for KAF, Inc. once reimbursement is received, Nutri Service will deduct the 15% Service Fee and KAF, Inc. will receive the remaining balance of the reimbursement.

Nutri Service has their own software that our staff is learning how to use to submit monthly claims.

	<p>The contract will be effective 12/03/15 once it is approved and signed.</p> <p>KAF, Inc. budget will supplement the cost of the 15% Service Fee by proposing new itemized cost reductions In the following</p> <p>Supplies Contractual Other</p> <p>The proposed itemized cost will not affect services. The cost will be coming from line items such as supplies, at this time all centers have purchased new material from 2015 Budget which consisted of shelves, tables, educational material, contractual cost will be coming from rent that was projected at a higher monthly cost, but was negotiated.</p> <p>Projected CACFP Reimbursement is based on full year history presented to board.</p> <p>Proposed contract with Nutri System was reviewed by board. In the contract it stipulates that either party can withdraw form contract with 30 days' notice.</p> <p>Eduardo Villarreal had a question regarding the utilities, as per Cynthia Orosco utilities are on target as per budgeted amount.</p> <p>In discussion the board recommended option 2 to proceed with Nutri Service</p>		
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		<p>Motion to sign contract with Nutri Service for Official Sponsorship and with a 15% service fee was made Alfredo Padilla</p> <p>2nd by Eduardo Villarreal</p> <p>Motion Carried</p>	
VI. Old Business	No discussion		
VII. Executive Session	None		
VIII. Adjournment	Meeting adjourned at 6:35 PM	<p>Motion to adjourn meeting was made by Alfredo Padilla</p> <p>2nd by Mercedes Puente</p> <p>Motion Carried</p>	

Approved by:  Date: 12/26/15
BOD President 12/03/2015