

Board of Directors

Kids Are First, Inc.
Board of Directors Minutes
Tuesday, March 29, 2016

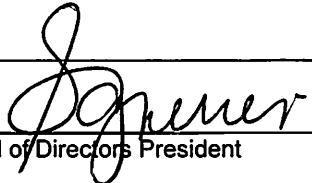
Agenda Item	Discussion	Action	Follow Up needed?
I. Welcome & Introductions	Ms. Sonia Guerrero called meeting was called to order	Ms. Sonia Guerrero called meeting was called to order 6:00	
II. Call Meeting to order/Establish Quorum	<u>Members Present</u> Sonia Guerrero Eduardo Villarreal Mercedes Puente Asalia Casares Alfredo Padilla Lidia América Puente (PC Liaison)	Quorum was established with 6 members present	
III. Approval of Agenda	Approval of agenda	Motion to approve agenda was made by Asalia Casares 2 nd by Mercedes Puente Motion carried	
IV. Approval of Minutes	Approval of 02/23/16 Regular Meeting Minutes with corrections on page 3, and remove duplication of last four paragraphs	Motion to approve 02/26/16 Regular Meeting Minutes with changes and Special Call Meeting 03/09/2016 was made by Alfredo Padilla 2 nd by Mercedes Puente Motion Carried	

Agenda Item	Discussion	Action	Follow Up needed?
<p>V. New Business</p> <p>A. Approval of Reports</p> <p>1. Program Directors Report</p>	<p>Ms. Yanez handed out a draft Fiscal Audit Report to the board members for their review. Ms. Yanez reported to the board on the upcoming Federal Health and Safety Review on 04/19/2016 – 04/22/2016. At this time there are no major concerns, health and safety has been a priority, the staff continues to work on the facilities that are at least 20 years old. This concerns was brought up to the lead person of the Federal Reviewer that is coming. The concerns regarding the facilities have also been communicated to the Dallas Regional Office.</p> <p>Ms. Guerrero asked regarding any major concerns regarding the centers. Ms. Yanez informed the board nothing major is pending and her concerns have been discussed with the Regional Office and the Lead Federal Reviewer.</p> <p>The carry over for the Food Truck and Start up for the Food Program have been submitted. There is an item on the agenda for approval regarding the funds for the Startup application.</p> <p>Ms. Yanez informed the board that the hot shot food truck was delivered to Administration Office last Thursday with an invoice, and has been put to use in Central Kitchen in Las Colonias.</p> <p>The Management Team has been busy conducting the At a Glance Monitoring, and following up on the concerns that were brought</p>		

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<p>4. CACFP Report</p> <p>5. Attendance Report</p> <p>6. Enrollment Report</p>	<p>February's reimbursement for CACFP \$62,137.82. Mr. Villarreal asked if the \$62,137.82 was the amount that had been deposited.</p> <p>Cynthia Orosco, Admin. Asst. Fiscal confirmed that was correct.</p> <p>EHS Attendance for February was 85.96% HS Attendance for February was 84.97%</p> <p>HS was fully enrolled 636 for February 2016 EHS had one vacant slot 115 for February 2016</p>	<p>Motion to approve the following reports was made by Eduardo Villarreal</p> <ol style="list-style-type: none"> 1. Program Director's Report 2. Financial Report 3. In-Kind Report 4. CACFP Report 5. Attendance Report 6. Enrollment Report <p>2nd by Asalia Casares Motion Carried</p>	
<p>B. Approval of School Readiness Data Analysis Report</p>	<p>Nadia Ochoa, Education Coordinator presented the School Readiness Data Analysis Report. In her report she explained to the board members how the data is gathered and analyzed.</p> <p>Mr. Villarreal had a question on what the numbers shown indicate.</p> <p>Ms. Ochoa explained to the board in detail, about the widely held expectations and the numbers that indicated the children that were assessed and the indicated months they were assessed. The data is entered by the teachers, then it is analyzed and discussed at center level with the teachers and the mentors.</p>		

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<p>C. New Hires/Termination of employees</p>	<p>Mr. Villarreal recommended a key for clarification of the data reported. He also recommended if the data could be analyzed by center.</p> <p>Mr. Villarreal and Ms. Casares had concerns regarding the results of children we serve that are obese.</p> <p>Areas for improvement/growth will target the number of obese children in promoting healthy lifestyle, by utilizing Nutrition Resources.</p> <p>Another Area for improvement is the follow ups with parents, in family goals, child's physical health, etc.</p> <p>Ms. Casares asked for an Instructional Observation tool used to observe teacher for CLASS observations.</p> <p>Approval of New Hire/Termination Report.</p> <p>As the report indicates, Cotulla and Pearsall continue to have vacancies. Efforts continue to recruit possible employees.</p>	<p>Motion to approve School Readiness Data Analysis Report was made by Alfredo Padilla 2nd by Asalia Casares Motion Carried</p> <p>Motion to approve New Hire/Termination Report was made by Alfredo Padilla 2nd by Asalia Casares Motion Carried</p>	

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<p>D. Approval of Amended Start up application for CACFP Security Bond</p>	<p>Board reviewed and approved the projected use of bond funds once the funds are released from the start up application. See attachment summary</p>	<p>Motion to approve Amended Start Up application for CACFP to include Summative Narrative of Funds for Security Bond was made by Asalia Casares 2nd by Alfredo Padilla Motion Carried</p>	
<p>VI. Executive Session</p>	<p>No executive session</p>		
<p>VII. Old Business</p>	<p>No discussion</p>		
<p>VIII. Open Forum</p>	<p>No discussion</p>		
<p>IX. Adjournment</p>	<p>Meeting adjourned at 7:31 PM</p>	<p>Motion to adjourn meeting was made by Alfredo Padilla 2nd by Asalia Casares Motion Carried</p>	

Approved by: 
Board of Directors President

Date: 4-27-14